



Dear Parents/Carers,

Occasionally, we may take photographs and/or videos of the children at our school. We may use these images/videos in our school's prospectus or in other printed publications that we produce, as well as on our website and occasionally social media. Images/videos published by the school may also be used by the Academy Trust for their newsletters, website and promotional materials.

From time to time, our school may be visited by the media who will take photographs or film and pupils will often appear in these images, which may appear in local or national newspapers, or on televised news programmes.

To comply with the General Data Protection Regulations May 2018, we need your permission before we can photograph or make any recordings of your child for promotional purposes. Please answer the questions below, then sign and date the form where shown.

You are at liberty to withdraw your consent at any time. Please contact the office, in order to withdraw consent for any or all of the items detailed below.

Please complete and return this form to the school office as soon as possible (please sign overleaf to confirm your decision).

Please circle your answer

	Please circle answer
1. May we use your child's photograph in the school prospectus for publicity purposes?	Yes / No
2. May we use your child's photograph on the school website to demonstrate the educational opportunities we provide and for publicity purposes?	Yes / No
3. May we use your child's photograph on adverts, leaflets and posters for publicity purposes?	Yes / No
4. May we use your child's photograph in our newsletters to illustrate the activities the children have taken part in?	Yes / No
5. May we use your child's photograph on displays within school to illustrate the activities the children have taken part in?	Yes / No
6. May we use your child's photograph in external newsletters (LAAT Newsletter, Diocese Board of Education Newsletter) to illustrate the activities the children have taken part in and for publicity purposes?	Yes / No
7. May we record your child's image on video or webcam to demonstrate aspects of the curriculum we offer in school?	Yes / No
8. Are you happy for your child to appear in any photographs taken by the media for use in the local press?	Yes / No
9. May we continue to use your child's photographs on the above items you have given permission for once they have left the school for a period of up to 2 years unless you have withdrawn your consent?	Yes / No

*Please note that websites can be viewed throughout the world and not just in the United Kingdom where UK law applies.

'A communion of high achieving Catholic schools where every person meets Jesus and grows uniquely in God's love'.

Declaration

I have read and understood the conditions of use stated below.

I understand that I can withdraw my consent at any time by contacting the school office.

Parent/Carers Name (in block capitals):

.....

Child's Name (in block capitals):

Class:

Parent/Carers Signature:

Date:

Conditions of use

1. This form is valid for the period of time your child attends this school, plus an additional 2 years unless you contact the School Office to withdraw your consent. The consent will automatically expire after this time.
2. We will not use the personal details or full names (which means first name and surname) of any child or adult in a photographic image or video, on our website, in our school prospectus or in any of our other printed publications without good reason. For example, we may include the full name of a pupil in a newsletter to parents if the pupil has won an award.
3. If we name a pupil in the text, we will not use a photograph of that child to accompany the article without good reason (See point 2 above).
4. We will not include personal e-mail or postal addresses, or telephone or fax numbers on videos, on our website, in our school prospectus or in other printed publications.
5. We may include pictures of pupils and teachers that have been drawn by the pupils.
6. We may use group or class photographs or footage with very general labels, such as "a science lesson" or "making Christmas decorations".
7. We will only use images of pupils who are suitably dressed, to reduce the risk of such images being used inappropriately.